

2017 Training Calendar

Thank you for considering **Time Education & Training** for your training and development needs. This Training Calendar represents program commencement dates, however all programs have a rolling intake. For further information and delivery modes, please call the team on 08 8351 9888 or email us at hello@time.net.au.

Training and Assessment

Unit	Code	Duration	Attendance	Start Date
Certificate IV in Training & Assessment - Evening Program	TAE40110	6 Months	1 Night / Week	March 8th
Certificate IV in Training & Assessment	TAE40110	5 Months	2-4 Days / Month	March 9th / June 8th
Address Adult Language, Literacy and Numeracy Skills	TAELLN411	1 Day	1 Day	May 5th / July 14th / September 8th
Diploma of Training Design & Development / Diploma of Vocational Education & Training	TAE50216 / TAE50111	10 Months	1 Day / Month	March 14th

Health Services

Unit	Code	Duration	Attendance	Start Date
Certificate III in Sterilisation	HLT37015	6 Months	1 Day / Fortnight	May 15th

Children's Services

Unit	Code	Duration	Attendance	Start Date
Diploma of Early Childhood Education & Care	CHC50113	10-12 Months	1 Day / Week	June 14th

Business Services

Unit	Code	Duration	Attendance	Start Date
Certificate IV in Leadership & Management	BSB42015	10 Months	1 Day / Month	February 9th
Diploma of Leadership & Management	BSB51915	10 Months	1 Day / Month	March 14th

Time Education & Training Pty Ltd

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Short Programs

Leadership and Management

Unit	Code	Date
Develop Work Priorities (Time Management)	BSBWOR404	February 9th
Communicate Effectively as a Workplace Leader / Lead Effective Workplace Relationships	BSBLDR401 / BSBLDR402	March 9th
Lead Team Effectiveness	BSBLDR403	April 6th
Develop Teams and Individuals / Mentor in the Workplace	BSBLED401 / TAEDEL404A	May 4th
Develop and Use Emotional Intelligence	BSBLDR501	April 11th
Lead and Manage Team Effectiveness / Manage People Performance	BSBWOR502 / BSBMGT502	May 9th
Communicate with Influence	BSBLDR503	October 24th

Transport and Logistics

Unit	Code	Date
Licence to Transport Dangerous Goods by Road	TLILIC0001	June 22nd & 23rd / August 17th & 18th / October 12th & 13th / December 7th & 8th

Training and Assessment

Unit	Code	Date
Address Adult Language, Literacy and Numeracy Skills	TAELLN411	May 5th / July 14th / September 8th
Provide Work Skill Instruction / Plan, Organise and Facilitate Learning in the Workplace	TAEDEL301A / TAEDEL402A	June 8th, June 9th and July 13th

Health Services

Unit	Code	Date
Provide First Aid	HLTAID003	August 8th / September 13th / November 6th

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