



2018-2019 Training Calendar



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Thank you for considering **Time Education & Training** for your training and development needs. This Training Calendar represents program commencement dates, however all programs have a rolling intake. For further information and delivery modes, please call the team on 08 8351 9888 or email us at hello@time.net.au.

Training and Assessment

Qualification	Code	Duration	Attendance	Start Date
Certificate IV in Training & Assessment	TAE40116	8 Months	2-3 Days / Month	May 7th 2018 July 17th 2018 October 25th 2018
Certificate IV in Training & Assessment - Evening Program	TAE40116	8 Months	1 Night / Week	October 17th 2018
Diploma of Training Design & Development / Diploma of Vocational Education & Training	TAE50216 / TAE50116	10 Months	2 Days / Month	October 8th 2018 February 18th 2019

Health Services

Qualification	Code	Duration	Attendance	Start Date
Certificate III in Sterilisation	HLT37015	6 Months	1 Day / Fortnight	14th May 2018 February 4th 2019 April 1st 2019

Children's Services

Qualification	Code	Duration	Attendance	Start Date
Certificate III in Early Childhood Education & Care	CHC30113	10 Months	1 Day / Week	August 23rd 2018
Diploma of Early Childhood Education & Care	CHC50113	12 Months	1 Day / Week	August 22nd 2018
Certificate III in Individual Support	CHC33015	6 Months	3 Days / Week	June 26th 2018

Business Services

Qualification	Code	Duration	Attendance	Start Date
Diploma of Work Health & Safety	BSB51315	7 Months	1 Day / Month	October 15th 2018
Certificate III in Business Administration	BSB30415	7 Months	1 Day / 3 Weeks	November 2nd 2018



Short Programs

Leadership and Management

Unit	Code	Date
Develop Work Priorities (Time Management)	BSBWOR404	July 5th 2018
Develop Teams and Individuals	BSBLED401	May 3rd 2018
Mentor in the Workplace	TAEDEL404	September 6th 2018
Lead and Manage Team Effectiveness / Manage People Performance	BSBWOR502 / BSBMGT502	June 8th 2018
Communicate with Influence	BSBLDR503	April 6th 2018

Transport and Logistics

Unit	Code	Date
Licence to Transport Dangerous Goods by Road	TLILIC0001	June 14th & 15th 2018 August 16th & 17th 2018 October 18th & 19th 2018 December 6th & 7th 2018

Training and Assessment

Unit	Code	Date
Address Adult Language, Literacy and Numeracy Skills	TAELLN411	June 20th 2018 August 29th 2018 September 10th 2018 October 17th 2018 December 12th 2018
Design and Develop Assessment Tools	TAEASS502	June 21st & 22nd 2018 August 30th & 31st 2018 September 20th & 21st 2018 October 18th & 19th 2018 December 13th & 14th 2018

Health Services

Unit	Code	Date
Provide First Aid	HLTAID003	June 15th 2018 August 17th 2018 October 19th 2018 December 7th 2018

To access our full list of nationally recognised qualifications or to learn about our Corporate Customised programs please visit our website www.time.net.au or call the team on 08 8351 9888.

